

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>JBCC Program</b>	<b>Respondent</b>	<b>Complaint Number</b>	<b>Violation</b>	<b>Rule Violation</b>	<b>Disciplinary Action/Date Imposed</b>	<b>Date of Final Order</b>	<b>First Disciplinary Action (Yes/No)</b>
<b>Court Reporter</b>	William Felix Thompson CSR 1076	CSR-15-01076-024	Failure to communicate on requests for a transcript	COPC Section 9 Misconduct	Public Reprimand & 5 hrs CE in Rules & Ethics/ August 7, 2015	August 17, 2015	No
<b>Court Reporter</b>	Helen Wooten CSR 5447	12-5447-43	Noncompliance with Final Order issued 05/05/2015 requiring records that were not completed by deadlines set by the courts to be completed and filed.	JBCC Rule 5.4(c)(3)	Refuse to renew certification that expired 12/31/2015 for 2 years after which Respondent must retake exam if reapplying for certification - 05/06/2016	May 25, 2016	No
<b>Process Server</b>	Jason Lightner SCH781	PS2014-0004	Failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 29, 2015	No
<b>Process Server</b>	Rene Flores SC1566	PS2014-0010	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension/ January 23, 2015	March 12, 2015	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	Keith Smith SCH9729	PS2014-0021	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 12, 2015	Yes
<b>Process Server</b>	James Waldrup SCH10220	PS2014-0023	Failure to make and document specified number of attempts to serve process, failure to provide Affidavit of Service requested by Complainant	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 23, 2015	Yes
<b>Process Server</b>	Wanda Dowlearn SCH4802	CPS-15-04802-002	Engaged in unprofessional conduct	JBCC Rule 8.4(b)	Letter of Reprimand with comment/ May 1, 2015	June 29, 2015	Yes
<b>Process Server</b>	William Richardson SCH2055	CPS-15-02055-012	Failure to file Returns of Service & failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 22, 2015	Yes
<b>Court Reporter</b>	Sondra Humphrey CSR	CSR-15-06150-021	Failure to file transcripts timely & provide immediate notification of delays; failure to produce accurate transcripts, and	JBCC Rule 6.5(a)(3); 6.5(a)(8)(A); COPC 3, 4, 5, 6 & 7	Refuse to renew certification for period of one year after which Respondent must fulfill all prerequisites for certification to reinstate, including completion of the	March 30, 2016	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			failure to obey court orders; committing willful or negligent violation or failure to duty.		certification exam/February 5, 2016		
<b>Court Reporter</b>	Brenna Short CSR 9210	CSR-15-09210-033 & 035; 27-CSR-2016, 47-CSR-2016	Noncompliance with Order issued 12/08/2015 subject to terms and conditions including mentor review of work product and compliance with laws and rules.	JBCC Rule 3.12(b), COPC 5(1&3); 6(5) & 9(20)	Revoke certification for 3 years after which Respondent must retake exam if reapplying for certification/06/07/2016	June 16, 2016	No
<b>Guardians</b>	Sarah Watts	CG-15-00353-037, 037, 045, 056 & 65	Failure to visit wards, respond to family and facility staff and participate in care planning conferences for wards; provide basic needs for wards and to respond to JBCC. Withheld funds from wards.	Minimum Standards 4(VI), 5(I), 13(VI)(A-F), 14(I), 18(I), 19(IV), 21(I), 22; JBCC 3.12(b)	Refuse to renew Certification-Exp. July 7, 2015; Administrative penalty-\$25,500/October 30, 2015	December 8, 2015	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Court Reporter</b>	Jonette Jackson CSR 7126	CSR-15-07126-054	Failure to file requests for extensions & transcripts timely; failure to communicate with the court.	COPC 4: Sections(1) & 2(1); COPC 7(1)	Probated suspension for 12 mths; 10 hrs Rules&Ethics, no violations during probated suspension period/February 5, 2015	March 17, 2016	No
<b>Court Reporter</b>	Evelyn Coder CSR2845	CSR-15-02845-060	Failure to file deposition transcript & exhibits timely; failure to respond to complainant's requests on status transcripts	COPC 4(1) & 2(1); COPC 7	Public reprimand; 5 of 10 hrs CE required for renewal must be in Rules & Ethics/ February 5, 2016	March 17, 2016	Yes
<b>Court Reporter</b>	Gay Richey CSR 7260	CSR-15-07260-064	Failure to file record timely with appellate court; failure to provide itemized invoice and record to complainant; failure to provide written answer to JBCC; failure to update mailing address with JBCC	JBCC Rules 3.12(b), 3.12(c), 6.5(a)(8)(A), COPC 3(4), COPC 4(1&2-1), COPC 5	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 administrative penalty; file monthly report with JBCC on status of records/August 5, 2016	October 3, 2016	No

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	James Hilow SCH623	CPS-15-00623-070	Represented incorrect time on Return of Service	JBCC Rule 8.4(b)	Letter of Reprimand w/comment/ February 5, 2016	March 17, 2016	Yes
<b>Process Server</b>	Denise La Fleur SCH10483	CPS-15-10483-072	On Return of Service, Respondent represented delivered process to defendant in person when she did not.	JBCC Rule 8.4(b)	Probated suspension for 12 mths; complete civil process service educational course, no violations during probated suspension period/ February 5, 2016	March 17, 2016	Yes
<b>Court Reporter</b>	Bonnie Rodriguez CSR 5495	CSR-15-05495-080	Failure to file complete partial transcript; failure to respond to complainant & failure to maintain current contact info with JBCC	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), 3.12(c); Tex. Gov't Code 52.047(a)(1) & 2; COPC 3(4), 4(1&2-1), 6(4&5)	Public reprimand; 5 hrs CE in Rules&Ethics; \$500 administrative penalty/May 6, 2016	May 25, 2016	Yes
<b>Court Reporter</b>	Angelia Singleton CSR 6509	CSR-15-06509-084	Failure to provide a transcript; failure to notify complainant of inability to meet COA filing deadline; failure to respond to request within a reasonable time.	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), COPC 4(1&2-1), COPC 6(5), COPS 7(2), COPC 9(20)	Public reprimand; 4 hrs CE in Rules & Ethics; \$500 administrative penalty/August 5, 2016	September 6, 2016	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Court Reporter</b>	Gay Richey CSR 7260	01-CSR-2016	Failure to prepare record timely; failure to respond timely to complainant's request for record; failure to provide written answer to JBCC	JBCC Rules 3.12(b), 6.5(a)(3), 6.5(a)(8)(A), COPC 3(4), COPC 4(1&2-1), COPC 6(5)	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 Administrative penalty; file monthly report with JBCC on status of records/August 5, 2016	October 3, 2016	No
<b>Process Server</b>	James 'Jimmy' Andrews SCH 10457	05-PS-2016	While attempting to execute process, threatened client with arrest; failure to update address with JBCC within 30 days	JBCC Rules 8.4(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes
<b>Process Server</b>	Lillian Zapata SCH 11431	11-PS-2016	Failure to complete Return of Service	JBCC Rules 8.4(b)	Letter of reprimand; Complete civil process service educational course/August 5, 2016	September 6, 2016	Yes
<b>Process Server</b>	Raymond Casas SCH11538	16-PS-2016	Failure to treat everyone with respect by leaving threatening business card; engaging in conduct involving	PS Code of Ethics 1; Code of Ethics 14(e); Code of Ethics 6	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	August 23, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			misrepresentation and exaggerating authority by stating can serve process on anyday.				
<b>Process Server</b>	Sergio Lane SCH 10190	26-PS-2016	Failure to respond to JBCC on complaint; failure to update address with JBCC within 30 days	JBCC Rules 3.12(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes
<b>Process Server</b>	Pablo Ortega SCH 2903	46-PS-2016	Failure to submit proper returns of service; failure to promptly respond to complainant's inquiries regarding returns	JBCC Rules 8.4(b), PS Code of Ethics 2(a), PS Code of Ethics 9	Letter of Reprimand & complete Civil Process Service education course/November 4, 2016	December 21, 2016	Yes
<b>Process Server</b>	Frankie Dial SCH 419	55-PS-2016	Respondent stated on a Return of Service he "delivered" a motion and citation to the complainant when in fact it was drop-served	COPC 2(a); COPC 2(b)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	February 9, 2017	Yes
<b>Process Server</b>	Scott Haley SCH 11550	61-PS-2016	Failed to deliver process to the	COPC 2(a); COPC 2(b)	Letter of reprimand; complete seven-hour	February 9, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			proper person and provide an accurate return of service		civil process service education within six months of the date of the Final Order		
<b>Process Server</b>	John P. Stahl SCH 11499	65-PS-2016	Failure to serve proper copy of citation; served petition missing an exhibit; failure to maintain current contact info with JBCC	JBCC Rule 8.4(b); JBCC Rule 3.12(c)	Letter of reprimand; complete civil process service education course/May 5, 2017	May 31, 2017	Yes
<b>Process Server</b>	James Lee Bryant SCH 2199	68-PS-2016	Failure to file Affidavit in Support of Substitute Service with the court; failure to provide affidavit to complainant when requested; failure to respond to complainant's phone calls and texts	JBCC Rule 8.4(b)	Letter of reprimand/May 5, 2017	May 31, 2017	Yes
<b>Process Server</b>	Andrew Espinosa SCH 454	72-PS-2016	Falsely stated he attempted repeatedly to serve an Affidavit of	COE 2(c)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	February 9, 2017	Yes



For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			Attempted Service				
<b>Process Server</b>	Troy Richardson SCH 4628	76-PS-2016	Served process on ten cases without being certified; indicated incorrectly on officer's return that he was a deputy; failure to file timely answer with JBCC	Process Servers Code of Ethics 14(l); Code of Ethics 2(c); Code of Ethics 10	\$1,000 administrative penalty; refuse to renew or obtain certification until administrative penalty is paid/May 5, 2017	May 31, 2017	Yes
<b>Process Server</b>	Vincent Zubras, Jr.	79-PS-2016	Process Server sent threatening text to complainant's client to make arrangements to meet to accept court process or the case would be referred to judge for potential contempt of court	PS Code of Ethics 6	Letter of reprimand	October 17, 2018	
<b>Guardian</b>	Jorge Deleon CG 410	87-CG-2016	Failed to file an Annual and final report of the person for both	Min Standards 12(e); Code of Ethics 8;	Administrative penalty in the amount of \$1,400 to be paid within one year after date of Final	April 13, 2018	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			wards; Guardian paid himself fees for ward care out of estate w/out notifying court and failed to clear furniture & boxes A.Bs rooms such that the facility staff were unable to bathe A.B.	Min Standards 17(i); Min Standards 16(h); Min Standards 5(a); Min Standards 12(b)	Order; complete 5 hrs of CE in Guardianship law and ethics w/in one yr after the date of Final Order (in addition to 12 hrs of CE req for renewal of certification)		
<b>Court Reporter</b>	Jennifer (Wilson) Scarborough	02-CSR-2017	Failure to file transcripts; failure to respond to investigator, failure to maintain current contact info with JBCC	COPC 4, Section 2(1); JBCC Rule 3.12(b); JBCC 3.12(c)	Probated suspension for 12 mths; 2.5 hrs Rules and Ethics; \$500 administrative penalty; no violations during probated suspension period ay 5, 2017	May 31, 2017	Yes
<b>Process Server</b>	Joretha Eggleton SCH 8575	07-PS-2017	Failure to timely return service documents to complainant including affidavit detailing service attempts; failure to record dates of alleged service attempts for	Process Servers Code of Ethics 2(a); Code of Ethics 8; Code of Ethics 9; Code of Ethics 10	\$500 administrative penalty	August 4, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			unserved documents, officer's return was blank; failure to file timely answer with JBCC; failure to update contact information with JBCC; failure to respond to requests for information during investigation				
<b>Process Server</b>	Jamie Lively SCH 11572	08-PS-2017	Failure to serve documents after cashing check for payment of service; failure to respond to Complainant's requests for update on service, failure to return service documents to Complainant; failure to file an answer and	Process Servers Code of Ethics 2(c); Code of Ethics 8; Code of Ethics 9; Code of Ethics 10; Code of Ethics 14(e)	Letter of reprimand; complete civil process service education	August 4, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			cooperate with JBCC investigation				
<b>Guardian</b>	Arturo Guzman G-10-0321	11-CG-2017	In providing guardianship services to eight wards, failed to file or timely file; bonds and maintain bonds for protection of estate, initial inventories and list of clients of claims, annual accounts of estate, and annual report of persons. Failed to respond to court 's requests, apprise court of condition and value of estate, maintain and manage estate,keep monies of individual wards' estates separate,	Estates Code 1154.051, 1163.001(a); Probate Code 729, 741, 743; Minimum Standards for Guardianship Services 2, 2(t), 2(f), 2(VI), 12(e), 12(E), 13 (f), 13(f)(7)	Certification not eligible to renew for five years; \$10,000 administrative penalty	August 4, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			and visit wards monthly.				
<b>Guardian</b>	Sundra Spears CG 119	12-CG-2017	Violated multiple Code of Ethics and Min Standards for Guardianship Service; violated TX Probate Code and TX Estates Code while providing guardianship in TX to 11 wards in TX	Min Stan 17 (VI) & Sec 729 Probate Code; Min Stan 2(f) & 12(e) & Sec 1163.102(c) Estates Code; Sec 743 Probate Code; Min Stan 16 (I); Sec 768 Probate Code; Min Stan 2 (VI) & Sec 741 Probate Code; Min stan 12(E); Min Stan 13(f) & 13(f)(7); Min Stan 2 (VI) & 17 (V) Sec 1163.002 Estates Code & Sec 741 Probate	Refuse to renew certification for 5 yrs; impose an admin penalty of \$12,000; the admin penalty of \$12,000 is reduced to \$6,000 w/in 5 yrs if respondent complies w following terms & conditions. Submit copies of court discharge orders to the Commission for release of guardian in 27 open guardianship case as of 01/1/2017, per 2016 Annual report filed w/Commission by 03/31/2018	February 12, 2018	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

				Code; Min Stan 19(VI); Min Stan 13 (VI); Sec 1163.001 Estate Code & Min Stan 2(f)&17(e); Sec 1151.151 Estate Code & Min Stan 16(a); Min Stan 17(VI); 1163.001 Estates Code; Min Stan 19			
<b>Process Servers</b>	Brandon Harlee SCH 9748	15-PS-2017	Failure to execute service of process; failure to return service documents; failure to communicate and respond to Complainant	Process Servers Code of Ethics 9; Code of Ethics 14(e)	Letter of reprimand; \$250 administrative penalty; complete civil process service education course	August 4, 2017	Yes
<b>Court Reporter</b>	Carla Davis CSR 8881	16-PS-2017	Failure to timely file deposition transcripts;	COPC 4: Section 2(1); COPC 9(20)	Public reprimand; \$500 administrative penalty; 2 hrs Rule & Ethics	August 4, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			failure to respond to complainant's requests for transcripts				
<b>Process Servers</b>	Jason Ezell SCH 457	21-PS-2017	Stated he personally served complainant when in fact it was a drop-serve.	Code of Ethics 2(a)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	November 3, 2017	Yes
<b>Court Reporter</b>	Rachel Gamez CSR 9222	29-CSR-2017	Produced inadequate appellate records in capital murder trial; Filed an untimely answer in response; failed to update mailing address with JBCC	COPC 4(2)(1); COPC 6(1); COPC 6(4); COPC 9(9); Rule 3.12(c)	Probated suspension for 12 months from the date of the Final Order; complete 5 hrs of CE in Rules and Ethics; not commit any violations during 12-mth probated suspension	November 3, 2017	Yes
<b>Process Server</b>	John Thornton SCH 1229	34-PS-2017	Failed to file a return of service and unresponsive to complainant; Respondent unable to serve defendant did not send documents first-class mail as ordered by the	Code of Ethics 9; Code of Ethics 10	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	November 3, 2017	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			court; did not reply to complainant attorney demand ltr				
<b>Process Server</b>	Santos Ronje SCH 1435	42-PS- 2017	Respondent stated wrong date of service in Return of Service affidavit	Code of Ethics 2(a)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	February 2, 2018	Yes
<b>Process Server</b>	Eugene Flores SCH 7162	47-PS- 2017	Served process in a case he was the plaintiff	Code of Ethics 4; Code of Ethics 2	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order; required to submit affidavit to JBCC each month that he did not serve lawsuits he filed for one year after the date of the Final Order	February 2, 2018	Yes
<b>Court Interpreter</b>	Isabelle Rios LCI 2145	49-LCI- 2017	Court interpreter licensed as a basic interpreter provided court interpreting services at depositions for district courts	Code of Ethics 2; Code of Ethics 7	Reprimand	August 3, 2018	Yes



For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	David Stanfield SCH 9704	52-PS-2017	Filed a false Return of Service	Code of Ethics 2	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	February 2, 2018	Yes
<b>Court Reporter</b>	Lisa Ramos CSR 3029	53-CSR-2017	Failed to file the reporter's record in compliance with appellate court ordered deadlines	COPC 4(2)(1)	Public reprimand; complete 2.5 in Rules and Ethics	February 2, 2018	Yes
<b>Process Server</b>	Rock Robinson SCH 6055	54-PS-2017	Respondent wore a badge that closely resembled a law enforcement badge when he served the complainant	Code of Ethics 7	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	February 2, 2018	Yes
<b>Court Reporter</b>	Leticia Escamilla CSR 4307	55-CSR-2017	Failed to file a Reporter's Record in compliance with court ordered deadline; failed to tell the truth to the Court of Appeals clerk about respondent whereabouts	COPC 4(2)(1); COPC 9	Probated suspension for 6 months from the date of the Final Order; complete 5 hrs of CE in Rules and Ethics; not commit any violations during 6-mth probated suspension	February 2, 2018	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	Melissa Woodward King PSC 12544	57-PS-2017	Respondent erroneously drop-served the complainant, a female thinking the name of the defendant to be a female; Affidavit of Service filed was not not notarized and the time of service was not specified	Code of Ethics 2(a)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	August 3, 2018	Yes
<b>Court Interpreter</b>	Toni Jo Rideout LCI 2185	72-LCI-2017	Court interpreter licensed as a basic interpreter provided court interpreting services at depositions for district courts; Failed to file an answer to complaint and did not respond to investigator req for interview; and did not update mailing address with Commission	Code of Ethics 2; Code of Ethics 7; Rule 3.12(b); Rule 3.12(c)	Reprimand; \$500 administrative penalty payable within one year after the date of the Final Order	August 3, 2018	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	Richard Rodriguez	76-PS-2017	Failed to prepare a return of service	Code of Ethics 2	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	October 17, 2018	Yes
<b>Process Server</b>	Charlie Davis	85-PS-2017	Process Server completed a return with numerous inaccurate and false statements	Code of Ethics2; Code of Ethics 14(e)	Letter of reprimand; complete seven-hour civil process service education within six months of the date of the Final Order	October 17, 2018	Yes
<b>Court reporter</b>	Jonette Jackson	89-CSR-2017	Failed to timely deliver a transcript; unresponsive to emails and phone messages from complainant inquiring as to status of the transcript	COPC 9(20)	Certification suspended for 12 mths with the first 6 mths suspended and remaining 6 mths fully probated; \$500 administrative penalty payable w/in 6 mths of the date of the Final Order	October 17, 2018	Yes
<b>Process Server</b>	Ronnie Holmes PSC 11807	0005	Respondent filed an incomplete return of service that did not contain any information about the service.	Code of Ethics 2(a); Code of Ethics 14(e)	Reprimand	August 3, 2018	Yes
<b>Process Server</b>	Darron Davis PSC 12142	0009	Respondent falsified info on a	Code of Ethics 2(a);	Certification suspended for 12 mths from the	January 9, 2019	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			Return of Service; respondent wore a PI badge resembling law enforcement and provided a stamp with his signature to the process service company used to notarize docs w/out respondent being present	Code of Ethics 2(c); Code of Ethics 7; Code of Ethics 13(a); Code of Ethics 14(e)	date of the Final Order w/first 6 mths suspended and remaining 6 mths fully probated; complete seven-hour civil process service education within twelve months after the date of the Final Order		
<b>Process Server</b>	Melissa Woodward King PSC 12544	0015	Respondent failed to complete service, was unresponsive and did not refund pymt ; failed to file an answer with the Commission timely and failed to respond to investigator's request for an interview	Code of Ethics 10; Code of Ethics 14(e)	Certification suspended fully probated for a period of 12 mths with no violations during the probated suspension; \$100 administrative penalty due w/in 6 mths after the date of the Final Order	January 9, 2019	Yes
<b>Process Server</b>	Kyle Villaraza PSC	0016	Respondent listed service as 'personal	Code of Ethics 2(a);	Letter of reprimand; complete seven-hour civil process service	January 9, 2019	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

			delivery' when he did not serve the defendant personally; respondent states he dropped serve is not true; respondent placed documents on the ground outside the front door		education within six months after the date of the Final Order		
<b>Process Server</b>	Kenneth Heath	0021	Failed to include: cause number, case name, court id #, certification #, certification exp date, county and description of document on return of service; Failed to sign the return under penalty of perjury	Code of Ethics 2(a)	Reprimand; \$250 administrative penalty due w/in 6 mths after the date of the Final Order	December 7, 2018	Yes
<b>Process Server</b>	Stephen Hartman PSC 5563	0028	Process Server convicted of deadly conduct	Code of Ethics 14 (c); Commission Rule 5.4(a); Commission Rule 5.6(a)	Refuse to renew; \$500 admin penalty due within 12 mths after the date of the Final Order	August 3, 2018	Yes

For more information on the complaints within this log, you must submit a request for records to the JBCC. For procedures on making such requests, please refer to the [Request for Records](#) page of our website.

<b>Process Server</b>	David Stanfield	0042	Process Server filed a false Return of Service	Code of Ethics 2(b); Code of Ethics 13(b)(3); Code of Ethics 14(j)	\$500 admin penalty due within 1 year after the date of the Final Order	December 7, 2018	No

**JBCC DISCIPLINARY ACTION LOG**  
**(Effective 9/1/2014)**